

FLORIDA INTERNATIONAL UNIVERSITY
AEROSPACE ENGINEERING CLUB
CONSTITUTION

PREAMBLE

We the members of the Aerospace Engineering Club, subscribing to the regulations and policies of Florida International University, establish this Constitution to govern the matters within our organization.

Article I - Name

Section 1 The name of this organization shall be the Aerospace Engineering Club.

Section 2 We are not affiliated with any other organization.

Article II - Purpose

Section 1 The mission and purposes of the Aerospace Engineering Club are as follows:

- A. To offer the opportunity for students interested in the field of aerospace engineering to meet and share their ideas with other like-minded students.
- B. To offer the opportunity for students to learn about remote control aircraft.
- C. To create a team that will work together to design, build and fly unmanned-aerial vehicles that will represent FIU at various aerospace events.
- D. To offer the opportunity for FIU students with diverse backgrounds and fields of studies the opportunity to work together as a team.
- E. To promote aerospace engineering studies at FIU.
- F. This club will serve any student willing to learn and participate as a team member representing FIU at national and international aerospace events.

Article III - Membership

Section 1

- A. In order to become a member of the Aerospace Engineering Club, the following requirement must be met:
 1. Must be a student at FIU and enrolled in at least 3 hours for undergraduate or graduate credits, excluding summer semesters.
- B. Dues:
 1. No dues are required to join or maintain membership
- C. Active Membership:
 1. Members are encouraged to participate at club events and meetings. In order to be deemed an active member of the club, each member is expected to meet the minimum points requirement as established by the Points Committee.
- D. Termination
 1. A club member may be terminated by the Executive Board.

Article IV - Officers

Section 1 The Executive Board of the Aerospace Engineering Club shall consist of:

A. President

1. Preside over the Executive Board meetings and General meetings. Make all necessary arrangements for those meetings; including, setting the agenda and conducting the business of the meeting in accordance with the current edition of Robert's Rules of Order and all provisions of the Constitution and Bylaws.
2. Use veto power responsibility keeping in mind the best interests of the Council in the case it becomes absolutely necessary.
3. Create temporary committees and appoint their individual committee chairs and members.
4. Oversee all E-Board members to ensure that each member is on task.

B. Vice-President

1. Represents the President in case the President must be absent.
2. Assist the President with the duties when required.
3. Will execute all other duties as prescribed in the Constitution and Bylaws.

C. Treasurer

1. Responsible for working together with the President to compile the budget.
2. Handle all accounts and keep the records of all the budget allocations.
3. Present financial report at the Executive Board meeting.

D. Secretary

1. Record minutes at all general and executive board meetings.
2. Post meeting minutes.
3. Collect and manage all members contact information.

E. CSO Representative

1. Coordinates with the CSO to identify events that the club must participate in
2. Coordinates with the CSO on other matters as requested by the President
3. Coordinates with the Events Coordinator to schedule all the necessary club events

F. Events Coordinator

1. Organizes events for the club.
2. Coordinates with the CSO Representative to schedule all the necessary club events

G. Webmaster

1. Manages the club's website.

Section 2 Qualifications for each officer:

- A. Must be an active member of the club.
- B. Must be a student at FIU and enrolled in at least 3 hours for undergraduate or graduate credits, excluding summer semesters.
- C. Must have at least a 2.0 GPA.
- D. Must be available to attend club meetings.
- E. The club president must be enrolled for a minimum of 9 credits for undergraduate or 6 credits for graduate and have a minimum of a 2.5 GPA.

Section 3 **Term of office shall be.**
1 calendar year.

Section 4 **Removal**

An officer on the E-Board shall be removed if the majority of the Executive Board deems the officer incapable of fulfilling his or her role.

Article V - Elections

Section 1 **Election of officers shall be held** in the month of April, and shall come into effect the first day of class of the following Fall term.

Section 2 **Provisions for filling vacancies.**

Special elections shall be held whenever an officer vacates a position from the Executive Board prior to finishing a complete term.

Section 3 **The procedures for voting shall be** election by the majority of active club members present at the election by means of secret ballot.

Article VI - Meetings

Section 1 **Regular meetings of this organization shall be held** at least three times per spring and fall semester.

Section 2 **A quorum shall consist of** at least 4 members of the executive board present at the meeting.

Article VII - Advisors

Section 1 There should be at least one full time faculty/staff advisor at all times in the organization.

Section 2 Duties or responsibilities of advisor.

- Act as mentor to club
- Required to attend the mandatory CSO advisor training

Article VIII - Amendments

Section 1 The constitution may be amended when at least five out of the seven Executive Board members approve the proposed amendment.